

Governance and Audit Committee
Forward Work Programme

2024 Governance and Audit Committee Meetings						
Month		January		March		
Day	Item No.	12 th	Notes	1 st	Notes	15 th
Time		10:00-12:30		10:00-12:30		14:00-16:30
Regular Items	1	To approve draft minutes: • 24/11/2023		To approve draft minutes: • 12/01/2024		GAC Self-assessment
	2	Audit Wales reports: • Digital Strategy Review	Audit Wales/ Ellen Sullivan/Diane Reynolds	Audit Wales reports	Audit Wales	
	3	Internal Audit Reports (Limited): • Ysgol Calon Cymru	Ian Halstead (SWAP)	SWAP Internal Audit Report: • Quarterly Update • Planning Process • Supplementary Payments	Kevin Price (SWAP) / Jane Thomas	
	4	Q3 Fraud and Error	Yvette Kottaun/Deputy-Head of Finance			
	5	Working Group Report(s): • HoWPS • HTR	John Brautigam/Matt Perry/Paul Wozencraft	Q3 Strategic Risk Management Report	Cllr David Thomas/ Bets Ingram / Jane Thomas	
		Finance Panel feedback	Gareth Hall			
	6	Q1/Q2 Regulatory Tracker update postponed to next meeting	James Langridge-Thomas	Q4 Fraud and Error	Cllr David Thomas/ Yvette Kottaun/Deputy-Head of Finance	
			Corporate Safeguarding Board Activity Report	Cllr Richard Church/ Nina Davies		

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Risk Deep Dive	7	EDR0011 – Climate Emergency Potentially in collaboration with: HTR0018 – Nature Emergency	Ellen Sullivan/Cllr Jackie Charlton Matt Perry/Sian Barnes/Shawn James/Cllr Jackie Charlton 45 minutes	IAWARD0009 - Fraud	Cllr David Thomas Yvette Kottaun/Jane Thomas/	
	8	Work Programme		Work Programme		
				Risk Assurance – Procurement and contracts	Wayne Welsby/ Jane Thomas/	
				Draft ToR for Whistleblowing	Clive Pinney / Paul Bradshaw	
Other Items	9	New Ways of Working policy assurance presentation <ul style="list-style-type: none"> Including update on how many employees were requiring support to reduce their flex time balance 	Paul Bradshaw/Gemma Gabriel/Cllr Jake Berriman	Self-Assessment Action Plan update	Connor Farmer/Jane Thomas/Catherine James	

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	10	Renewed Anti-Fraud policy (for information)	Yvette Kottaun/Jane Thomas	Regulatory Trackers Q1 &2 Confidential Items	Cllr James Gibson Watt / Officers	
	11	Risk Assurance – Procurement and contracts Postponed to next meeting	Wayne Welsby/ Jane Thomas/ Bets Ingram			
	12	Annual Whistleblowing Policy Review				

2024 Governance and Audit Committee Meeting

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Month		April		June	
Day	Item No.	18 th	Notes	14 th	Notes
Time		10:00-12:30		10:00-12:30	
Regular Items	1	To approve draft minutes: <ul style="list-style-type: none"> 01/03/2024 		<ul style="list-style-type: none"> Election of Chair (must be a Lay/Independent Member) Election of Vice Chair 	Scrutiny Team
	2	Audit Wales reports?	Audit Wales	To approve draft minutes: <ul style="list-style-type: none"> 18/04/2024 	
	3	SWAP <ul style="list-style-type: none"> Quarterly Report Red Dragon 	<i>Ian Halstead (SWAP) / Nina Davies / Jane Thomas</i>	Audit Wales reports?	Audit Wales
	4	<i>Global Internal Audit Standards presentation – TBC</i>	<i>Ian Halstead/Jane Thomas</i>	SWAP Quarterly Report	Ian Halstead (SWAP)
	5	Annual Information Governance Report	Helen Dolman/Cllr Jake Berriman	Q4 Strategic Risk Management Report	Bets Ingram/Cllr David Thomas
	6	2023/24 Q3 Treasury Management Report	James Chappelle	2023/24 Q4/Year end Treasury Management Report	James Chappelle/Cllr David Thomas
	7	Sustainable Powys update – confidential session if necessary <ul style="list-style-type: none"> Procurement of supplier, To provide assurance that the specification 	Jane Thomas/Catherine James	Q1 Fraud and Error	Yvette Kottaun/Deputy-Head of Finance/Cllr David Thomas

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		was robust and fit for purpose, Engagement process.			
	8			Corporate Safeguarding Board Activity Report	Nina Davies/Cllr Richard Church
	9			<i>Annual Governance Statement Overview - TBC</i>	<i>Catherine James/James Langridge-Thomas/Connor Farmer</i>
Risk Deep Dive	10	ICT0010 - Non-compliance with GDPR ICT0029 – Cyber Security Threat	Diane Reynolds/Emma Palmer/Cllr Jake Berriman	PCC0003 – Negative Regulatory Inspection Reports	Jack Straw/ Cllr James Gibson-Watt/ Emma Palmer
	11	Work Programme		Work Programme	
Other Items	12	Working Group Report: Finance Panel feedback	Gareth Hall	Ysgol Calon Cymru Internal Audit assurance update	Ian Halstead/Headteacher/Chair of Governors
	13	Joint Inspection of Child Protection Arrangements (JICPA) Report	Nina Davies/Cllr Sandra Davies	<i>GCRE update – confidential item – possibly private meeting</i>	Diane Reynolds/Simon Jones (GCRE)
	14	Adult Social Services Deep Dive	Sharon Frewin/Jane Thomas/Cllr Sian Cox/Cllr David Thomas	Working Group Report: Finance Panel feedback	Gareth Hall
	15	WCCIS Strategic Risk Management update	Nina Davies/Cllrs Sian Cox and Sandra Davies	Self Assessment Action Plan update	Scrutiny Team/Jane Thomas/Catherine James
	16	<i>Regulatory Tracker update -TBC</i>	James Langridge-Thomas (Confidential session)	Review of the Council's business planning processes,	Catherine James/James Langridge-Thomas/Jane Thomas

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				and how it links performance with finance. To be completed before considering the Statement of Accounts	
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